

**Exhibitor Information. Please type information**

Please fill out the information below **ONLY** if you registered earlier, have a balance due, and did not fill out the electronic form. Sign on the second page and email to FamilySummitConference@gmail.com.

Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Contact Person Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Item(s) to be Sold \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Table Set-Up and Registration**

Tables may be set up: 3rd floor outside of the Grand Ballroom

Friday, August 25, 2017 from 7:00am – all day

Exhibitor Registration: Thursday, August 24, 2017 from 3:00pm – 5:00pm and Friday beginning at 7:30am

Table Breakdown: Sunday, August 27, 2017 at 8:00pm

**EXHIBIT SPACE:**

Exhibit tables are 6 feet, with skirted table, 2 chairs and an identification sign. Outlets unavailable.

Exhibitors exceeding the provided space will be asked to rearrange their display in the space provided.

Total price: $250.00 Deposit: $50.00

**PROHIBITED ITEMS:**

Unfortunately, due to host hotel stipulations, no food or beverages can be sold. Certain sealed/packaged food may be sold—please inquire. The Sheraton has made only one allowance for a food item and that is the bean pie to be sold solely by Blue Seas Express & Catering. We apologize to any vendors who anticipated food items but the decision was out of our hands.

**SHIPPING:**

PLEASE DO NOT ship materials to the Sheraton Atlanta. Sheraton staff or Family summit staff cannot be responsible for any items shipped.

**SCHEDULE:**

(Subject to minor changes)

**Friday, August 25**

**Set up – 7:00AM**

8:00 – 5:00      General Registration

9:00 – 10:00    Plenary: Welcome!

10:00 –11:30 Plenary

11:30 – 12:30 Break

12:30 – 2:00    Congregation Prayer

2:00 – 2:10   Break

2:15- 3:40 Plenary

3:45 – 5:30   Plenary:

5:30 – until      Market Place/Dinner

6:00 – 9:00      Private Banquet

**Saturday, August 26**

**Set up – 7:00AM**

8:00 – 3:30      Registration

8:45 – 11:00    Plenary

11:00 – 12:00   Break/Lunch (on your own)

12:00 - 2:00    Plenary

2:00 – 2:30     Break

2:30 – 4:00      Break Out Sessions

4:00 – 4:05      Break

4:05 – 5:00       Plenary & Closing

5:00 – 7:00      Market Place/On your own

5:00 – 7:30      Dinner (on your own)

7:30 – 10:00     Evening Entertainment

**Sunday, August 27**

2:00-6:00 Family Day Address – Keynote, Hon. Min. Farrakhan

All booths will be assigned by August 20, 2017. Staff are not responsible for the security of any items left unattended. All cancellations must be in writing and sent to FamilySummitConference@gmail.com. Refund policy is as follows: 50% on or before July 15th, 5pm/est. Cancellations received on July 16th will not be refunded. Thank you!

Exhibitor Signature/Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_